

Reception Date	
Reception Number	
Responded Date	
Completion Date	
Report Date of Completion	

To: Yamato Transport Co., Ltd.

Request form for Correction and Usage Termination

Based on Article 25 of Personal Information Protection Law in Japan, regarding presence or absence of personal information and correction and usage termination is requested along with necessary documents.

Basic Information of Requester

Name		Phone Number	
Address			
Previous Address (1)		Phone Number	
Previous Address (2)		Phone Number	

【How to Fill Out】

- (1) Case of Correction Request Please fill out the columns to be corrected
(2) Case of Termination Request Please circle the columns to be terminated

A. Information registered with current address

* Following services are only available for correction and usage termination

1. Service Center System Termination Requested

Name		Phone Number	
Address			

2. Move/Transfer Service Termination Requested

Name		Previous Phone No.	
Previous Address			
Name		New Phone Number	
New Address			

3. Any other information you wish to be corrected or terminated for its use

Information Name		Termination Requested
Name		Phone Number
Address		

Information Name		Termination Requested
Name		Phone Number
Address		

Information Name		Termination Requested
Name		Phone Number
Address		

B. Information registered with previous address (1), (2)

*Following information can be only terminated regarding information registered in old address.

1. Service Center System Termination Requested

2. Move/Transfer Service Termination Requested

*Upon making a request, please prepare this form and a copy of documents to certify requester's ID
(One of the followings: (1) Driver's license (2) Japanese Passport (3) Certificate of insurant of Health Insurance + Public utility bills/receipts
(4) Identification certificate of physically handicapped (5) Certificate of Alien Registration)
You can fax, mail, or contact Customer Service Center to arrange pick-up.

(Customer Service Center TEL: 03-3541-3411)

*The documents submitted will be destroyed by a shredder so that no personal information will be identifiable after storing them for 3 months from the day a response was made.

【Contact and Address to send documents】
YAMATO TRANSPORT Co., Ltd.
2-16-10 Ginza Chuo-ku, Tokyo
104-8125
TEL: 03-3541-3411
FAX: 03-3543-3361

*Used only by Yamato Transport

Personal ID of Requester	(1) Driver's license (2) Japanese Passport (3) Certificate of insurant of Health Insurance + Public utility bills/receipts (4) Identification certificate of physically handicapped (5) Certificate of Alien Registration
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